LONG-TERM APPLICATION
FOR A PERMIT
TO USE STREAM WATER

OKLAHOMA WATER RESOURCES BOARD
WATER RIGHTS ADMINISTRATION DIVISION
3800 North Classen Blvd., Oklahoma City, OK 73118
Phone: (405) 530-8800  Fax: (405) 530-8900
Website: www.owrb.ok.gov (see website for FAQs)

OFFICE USE ONLY

Application No.__________________________  Phone (____ ) _______-
Type of Permit______________________________  Fax (____ ) _______-
Stream System Code__________________________
Reservoir Code______________________________
Hydrologic Unit Code__________________________

APPLICATION FILING FEE
Application review will not begin until the proper filing fees have been received. If unauthorized water is used before application approval, double the filing fee will be required.

<table>
<thead>
<tr>
<th>Amount of Water Requested</th>
<th>Filing Fee</th>
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<tbody>
<tr>
<td>0 – 320 acre-feet……………….</td>
<td>$250.00</td>
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<td>321 – 640 acre-feet……………….</td>
<td>$350.00</td>
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<td>641 – 1,500 acre-feet……………….</td>
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<td>Over 1,500 acre-feet……………….</td>
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*Plus $150.00 for each 500 acre-feet (or any increment thereof) over 1,500 acre-feet (Maximum Fee $4,000.00). Add $250.00 to the filing fee if water is to be diverted from a scenic river or outstanding resource water.

1. NAME & ADDRESS (Applicant name as written should be found, in part or whole, on the ownership documents. Fill in the contact info.)

Applicant Name_________________________________________
Mailing Address_________________________________________
Contact Name (during application review)__________________________  Phone (____ ) _______-
Mailing Address_________________________________________
Email__________________________________________________  Fax (____ ) _______-
City__________________________  State_____  Zip________
City__________________________  State_____  Zip________
City__________________________  State_____  Zip________

If correspondence needs to be sent during application review, it should be sent as:  O Postal Mail   O Email   O Fax

Contact Name (after permit approval)__________________________  Phone (____ ) _______-
Mailing Address_________________________________________
Email__________________________________________________  Fax (____ ) _______-
City__________________________  State_____  Zip________
City__________________________  State_____  Zip________
City__________________________  State_____  Zip________

2. TYPE OF STREAM WATER PERMIT REQUESTED (Check one and provide the requested information if applicable.)

☐ Regular Permit – Priority permit that holds seniority over seasonal, term, and 90-day provisional temporary permits and which authorizes the diversion and use of water on a year-round basis.

☐ Seasonal Permit – Permit does not vest the holder with any permanent right and authorizes the diversion and use of water for specific periods of time during a calendar year. Attach a separate brief statement justifying the requested period of time.
   I request the permit be active each year from ________________ (month/day) to ________________ (month/day).

☐ Term Permit – Permit does not vest the holder with any permanent right and authorizes the diversion and use of water for a specific term of years. Attach a separate brief statement justifying the requested period of time.
   I request that the permit be active for ________________ years from the date of Board approval.
3. QUANTITY OF WATER & PURPOSE
(List the purposes to be added and the amount of water assigned to each purpose. If additional space is needed, list on a separate sheet of paper. Note: One acre-foot of water will cover one acre of land one foot deep and is equal to 325,851 gallons. Non-consumptive uses and consumptive uses cannot be included on the same application. The amount of water requested is limited to the owner’s proportionate share when located on multi-owner ponds and NRCS ponds.)

________________________ acre-feet of water per year will be used for the purpose of ___________________________.
+ ______________________ acre-feet of water per year will be used for the purpose of ___________________________.
= ______________________ Total acre-feet of water requested per year.

For Growing Crops: Proposed crops: ___________________________.
Approximate area of crops irrigated: ___________________________. If the applicant will use water (or sell water to an end user) to grow marijuana or hemp attach a copy of all associated user’s OMMA or ODAFF licenses.

4. DIVERSION OF WATER (For each diversion point, state the amount of water in acre-feet to be diverted annually and give the legal description to the nearest ten (10)-acre tract. An explanation of legal descriptions can be found on the OWRB website FAQs page. Diversion point legal descriptions must match the area drawn on the attached plat. If additional space is needed, list on a separate sheet of paper.)

Will the water be used as non-consumptive use in a pond, lake, or reservoir? If yes, then water cannot be pumped or moved from one location to another, however mark the location of the dam or spillway as the point of diversion.  ○ Yes  ○ No

_______ acre-feet of water per year at a maximum pumping rate of ____________ gallons per minute will be diverted from:

_______ 1/4 of _____ 1/4 of _____ 1/4 of Section __________ Twp._________ S Rng. _________ WIM in __________

_____ acre-feet of water per year at a maximum pumping rate of ____________ gallons per minute will be diverted from:

_______ 1/4 of _____ 1/4 of _____ 1/4 of Section __________ Twp._________ S Rng. _________ WIM in __________

Source of Water (Check all that apply and provide the requested information.):

☐ Direct Diversion from a River or Creek – Name: ___________________________.

☐ Natural Resources Conservation Service Pond (formerly Soil Conservation Service) – Name and Site Number:

__________________________________________

☐ Reservoir, Lake, or Pond – Name: ___________________________.

Name of River or Creek the Reservoir, Lake, or Pond is located on: ___________________________.

Storage: ____________ acre-feet; Average Depth: ____________ feet; Surface Area: ____________ acres

If on a Reservoir (Check one): ○ Planned  ○ Under Construction  ○ Existing (Date Completed: ____________)

Method of Diversion (Check one): ○ Gravity  ○ Pump  ○ Non-Consumptive

Do you own or lease the land on which the point of diversion will be located?  ○ Yes  ○ No
(If existing, attach a copy of the deed, lease agreement, etc. showing the right to access the point of diversion.)

Will water lines cross public right-of-ways or another landowner’s property? ○ Yes  ○ No
(If yes and existing, attach a copy of the easement.)

Note: If the deed, lease agreement, easement, etc. do not exist and cannot be submitted during application review the permit, if issued, will contain a condition requiring submittal of the information before water use begins.
5. LEGAL DESCRIPTION OF AREA OF USE
(List the legal description of the area of use. Do not use city lot and block numbers or metes and bounds. If additional space is needed, list on a separate sheet of paper. Legal description must be drawn on the attached plat and must match the area of use described below. Municipal and rural water entities refer to #6 below.)

[Legal description as per the form provided]

For Irrigation Only: Do you own or lease the land to be irrigated? ☐ Yes ☐ No (Provide a copy of the deed, lease agreement, or easement for the land to be irrigated.)

6. JUSTIFICATION OF PRESENT AND FUTURE NEED (Check all of the purposes in which you plan to use water and separately provide the requested information.)

☐ Agriculture (e.g. poultry houses, feedlots, aquaculture, greenhouses, etc.): Submit methodology, calculations, and additional information used to determine the amount of water requested. For animal operations make sure to specify how many of each type of animal is raised per year and their water requirements. For greenhouses make sure to specify the quantity of each type of plant grown per year, their water requirements, length of growing season, and how many grows are completed per year.

☐ Commercial: Submit methodology, calculations, and additional information used to determine the amount of water requested.

☐ Industrial (e.g. manufacturing): Submit methodology, calculations, and additional information used to determine the amount of water requested.

☐ Irrigation: Completion of Section #3 serves as your justification for irrigation of common crops grown in Oklahoma. The Board will use appropriate publications as well as take into consideration any information submitted by the applicant in determining the amount of water needed. If multi-cropping, please attach a separate rotation schedule.

☐ Mining (e.g. oil & gas, quarries, etc.): Submit methodology, calculations, and additional information used to determine the amount of water requested. For oil & gas operations make sure to specify the following: 1) what the water will be used for (e.g. hydraulic fracturing), 2) how many separate wells will be provided water, and 3) how many barrels or gallons of water are needed for each well (42 gallons = 1 barrel).

☐ Other: Submit methodology, calculations, and additional information used to determine the amount of water requested. Make sure to provide a statement with enough detail to clearly describe the proposed use of water.

☐ Power Generation (e.g. hydroelectric dams, natural gas plants, wind turbines, etc.): Submit methodology, calculations, and additional information used to determine the amount of water requested. A schedule of use based on population growth in the specific area served may also be submitted.

☐ Public Water Supply (e.g. municipal or rural water systems, schools, hospitals, etc.): Submit population projection figures and other methodologies, calculations, and additional information used to determine the amount of water requested. A map showing water lines and the service area is required of municipalities and rural water systems and must show points of reference or scale. A schedule of use based on population growth in the specific area served may also be submitted.

☐ Recreation Fish & Wildlife: Submit methodology, calculations, and additional information used to determine the amount of water requested.
INSTRUCTIONS FOR THE NEXT PAGE

7. PLAT MAP (Sample)

Applicant Name _John and Jane Doe_________________________

Office Use Only: Application No. ____________________________

The plat below represents one full section (640 acres). Drawings must match the legal descriptions provided in questions #4 and #5 of the application. More than one plat map may be required.

Instructions and Use of Symbols on the Application Plat

1. Write the applicant name on the top of the page (should match your ownership document).

2. Write the section number in the circle in the middle of the section and the legal description and county on the bottom of the page.

3. Draw water features including rivers, creeks, ponds, lakes, and reservoirs and write their names if known.

4. Draw the land you own or lease. Denote this with tick marks around the land boundary.

5. Draw the area you plan to use the water. Denote this with parallel diagonal lines.

5. Spot the location of each diversion point. Diversion points should be placed at the source of the water you want to use. For example, if you irrigate a field with water from a farm pond, but you filled the farm pond with water pumped from a nearby creek, then your diversion point should be placed on the creek. The pond would be considered part of your area of use.

Instructions Page 1 of 1
7. **PLAT MAP**

Applicant Name_____________________________________________________

**Office Use Only:** Application No. ______________________________________

The plat below represents one full section (640 acres). Drawings must match the legal descriptions provided in questions #4 and #5 of the application. More than one plat map may be required.

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**Section – Township – Range**  
**Land Owned or Leased**  
**Area of Use**  
**Point of Diversion**  

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8. SIGNATURES

Upon my oath or affirmation, I swear or affirm (1) that all information submitted to the Oklahoma Water Resources Board in connection with this application is true and accurate to the best of my knowledge; and (2) that I or the person or entity I represent will comply with all applicable laws and regulations contained in Chapter 20 of the Oklahoma Water Resources Board rules and all other applicable regulations of the State of Oklahoma or its agencies, and any lawful conditions imposed by the Oklahoma Water Resources Board, which apply or pertain to the use of fresh stream water.

SIGNATURE OF APPLICANT

PRINT NAME

TITLE (IF APPLICABLE)

OKLAHOMA BAR ASSOCIATION NUMBER (IF APPLICABLE)

9. APPLICATION SUBMISSION AND PROCESSING

The submitted application packet must include the following:

a. The original completed application, typed or printed in ink, signed and notarized (All markings must be legible.);

b. The appropriate filing fee (Application review will not begin until the proper filing fees are received. If water is used before application approval, double the filing fee will be required.);

c. Copies of warranty deeds, leases, and/or letters of consent as required (Copies of tax documents are not accepted. Social security numbers are not required. If any documentation contains social security numbers, please obscure them before submittal.).

d. Other documentation may be requested as needed to complete the application review.

If you believe that within the first seven (7) years after issuance of your permit you will not be able to use the full amount of water applied for, please contact Board staff to discuss possible options such as submitting a schedule of use.

Please note: Any incomplete or unresponsive answers may cause a delay in the processing of your application.

In addition, Oklahoma Administrative Code (OAC) 785:20-3-9 states: (a) “Upon filing of an application that is defective as to form or unsatisfactory as to feasibility or safety of the plan or as to the showing of the ability of the applicant to carry the construction to completion, the Board shall advise applicant of the correction, amendments, or changes required, and sixty (60) days from the date the Board so advises shall be allowed for the filing thereof. [82:105.10]” (b) “Any corrected application filed after the time allowed in (a) of this Section shall be treated in all respects as a new application on the date of its refiling [82:105.10] and the original priority date of filing shall be lost.” (c) “If an application does not correct an application or publish notice as instructed by the Board, and no further proceedings are initiated by the applicant for six months or more after last contact with the Board, the application shall be deemed withdrawn. The Board shall provide notice to the applicant that the application has been deemed withdrawn.”

NOTARY

STATE OF __________________________________ ) ss.
COUNTY OF __________________________________ )

The foregoing instrument was acknowledged before

me this _________ day of ____________________, 20_____.

Notary Public Signature

My commission expires: __________________________________

(SEAL)