

LONG-TERM APPLICATION FOR A PERMIT TO USE GROUNDWATER

OKLAHOMA WATER RESOURCES BOARD
PLANNING & MANAGEMENT DIVISION
 3800 North Classen Blvd., Oklahoma City, OK 73118
 Phone: (405) 530-8800 Fax: (405) 530-8900
 Website: www.owrb.ok.gov (see website for FAQs)

<u>APPLICATION FILING FEE</u>	
<i>Application review will not begin until the proper filing fees have been received. If unauthorized water is used before application approval, additional fees may apply.</i>	
<u>Amount of Water Requested</u>	<u>Filing Fee</u>
0 – 320 acre-feet.....	\$250.00
321 – 640 acre-feet.....	\$350.00
641 – 1,500 acre-feet.....	\$450.00
Over 1,500 acre-feet.....	\$450.00*
*Plus \$150.00 for each 500 acre-feet (or any increment thereof) over 1,500 acre-feet (Maximum Fee \$4,000.00). Add \$250.00 to the filing fee if the application overlies a sensitive sole-source groundwater basin.	

<u>OFFICE USE ONLY</u>	
Application No. _____	
Type of Permit _____	
Groundwater Basin _____	
Equal Proportionate Share _____	

1. NAME & ADDRESS *(Print the applicant name exactly as listed on the ownership documentation and fill in the contact information.)*

Applicant Name _____ Phone (____) _____ - _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____ Fax (____) _____ - _____

Contact Name
(during application review) _____ Phone (____) _____ - _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____ Fax (____) _____ - _____

If correspondence needs to be sent during application review, it should be sent as: Postal Mail Email Fax

Contact Name
(after permit approval) _____ Phone (____) _____ - _____

Mailing Address _____ City _____ State _____ Zip _____

Email _____ Fax (____) _____ - _____

2. QUANTITY OF WATER & PURPOSE *(List the purposes for which the water will be used and the total number of acre-feet per year. Note: One acre-foot of water will cover one acre of land one foot deep and is equal to 325,851 gallons.)*

Total Groundwater Requested: _____ acre-feet per year

Purposes (e.g. irrigation, agriculture, oil & gas, etc.): _____

Water will be used in _____ County

For Irrigation Only: _____ acres will be irrigated.

Proposed Crops: _____

<u>OFFICE USE ONLY</u>	
<u>SIC Codes</u>	

3. OWNERSHIP & LEGAL DESCRIPTION OF LAND DEDICATED

(List the legal description of all the land to be dedicated. Do not use city lot and block numbers or metes and bounds. If additional space is needed, list on a separate sheet of paper. An explanation of legal descriptions can be found on the OWRB website FAQs page. Dedicated land must be drawn on the application plats.)

_____ acres owned; _____ acres leased; _____ acres platted (**municipal only**) and dedicated to the application.

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ County ECM

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ County ECM

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ County ECM

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ County ECM

4. WELL INFORMATION (Please specify the number of wells requested for permitted use. For existing wells, write the 10-acre tract legal description where each well is located. For wells that have not been drilled, please describe the proposed well area where the wells may be drilled. If additional space is needed, list on a separate sheet of paper.)

Are there existing wells on land owned by others that are within applicable well spacing of the wells requested on the application? Spacing restrictions are 660 feet in alluvium & terrace and 1,320 feet in bedrock groundwater basins (not all groundwater basins have well spacing). If there is, an exception may be required. Yes No

Water is to be withdrawn from _____ total well(s) located in (All well locations must be drawn on the attached plat.):

_____ wells in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ Existing Yes No ECM County Well?

_____ wells in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ Existing Yes No ECM County Well?

_____ wells in _____ 1/4 of _____ 1/4 of _____ 1/4 of Section _____ Twp. _____ N S Rng. _____ EIM WIM in _____ Existing Yes No ECM County Well?

For Existing Wells (Please specify the depth and yield of the wells requested for permitted use. If multiple wells are requested, provide a range of values (e.g. 400 – 500 feet).)

Depth: _____ feet; Pumping Rate: _____ gallons per minute

5. MUNICIPALITIES (Only municipalities are required to complete this section. If platted lands are dedicated, please provide a map of the service area and water lines.)

If platted lands are dedicated within the municipal boundaries:

Will the municipality make water available to the platted lands area? Yes No

Will the well(s) be located at least 600 feet within the boundaries of the municipal limits? Yes No

Will the well(s) be drilled on the platted lands that are dedicated? Yes No

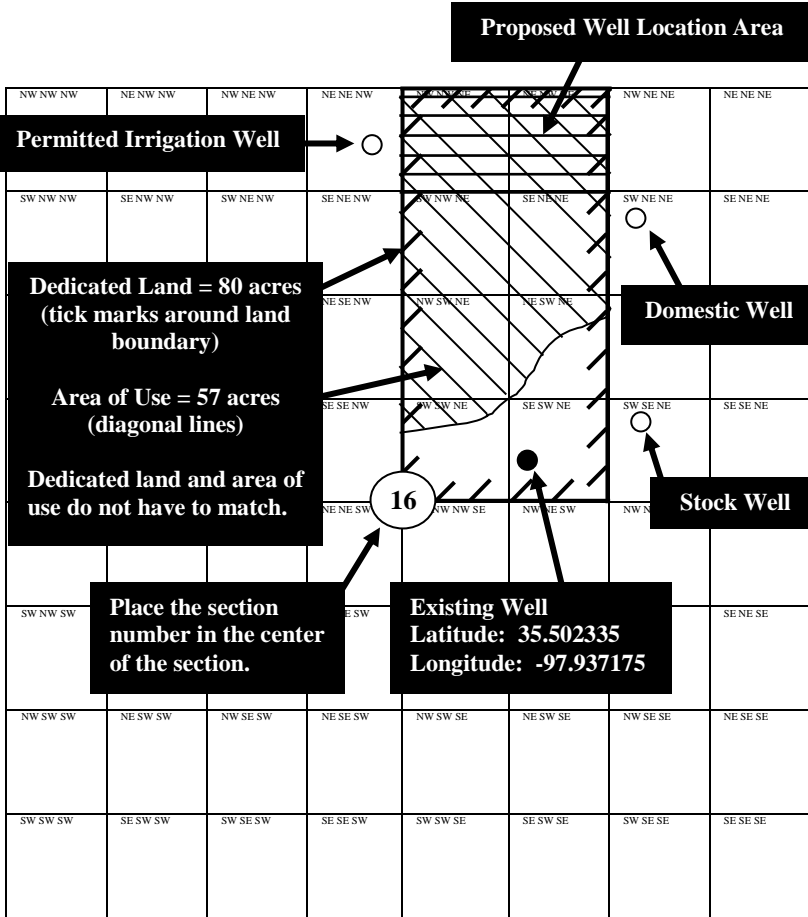
INSTRUCTIONS FOR THE NEXT PAGE

6. PLAT MAP (Sample)

Applicant Name John and Jane Doe

Office Use Only: Application No. _____

The plat below represents one full section (640 acres or 1 square mile). Drawings must match the legal descriptions provided in questions #3 and #4 of the application. More than one plat map may be required.





Instructions and Use of Symbols on the Application Plat


1. Write the applicant name on the top of the page (should match your ownership document).
2. Write the section # in the circle in the middle of the section and the legal description and county on the bottom of the page.
3. Draw the land you want to dedicate. Denote this with tick marks around the land boundary.
4. Draw the area you plan to use the water. Denote this with parallel diagonal lines.
5. Draw a dot at the location of each existing well to be authorized. If a well log is not on file, latitude and longitude may be required. If the wells are proposed, draw horizontal lines over the 10-acre tracts where you want to drill the wells in the future.
6. Draw a hollow circle for all other existing water wells (e.g. stock, domestic, irrigation, permitted, etc.) within 1/4 mile of the existing wells to be permitted and the proposed well locations to be permitted.

Section 16 – Township 10N – Range 10WIM
Section – Township – Range

Caddo
County

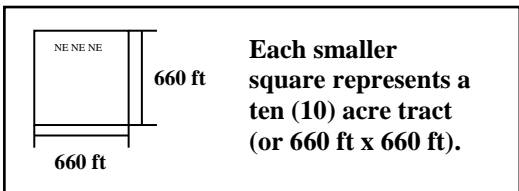
- 

Land Dedicated
- 

Area of Use
- 

Proposed Well Location Area

- Existing Wells to be Permitted
- Existing Wells Owned by Others (i.e. domestic, stock, permitted, etc.)

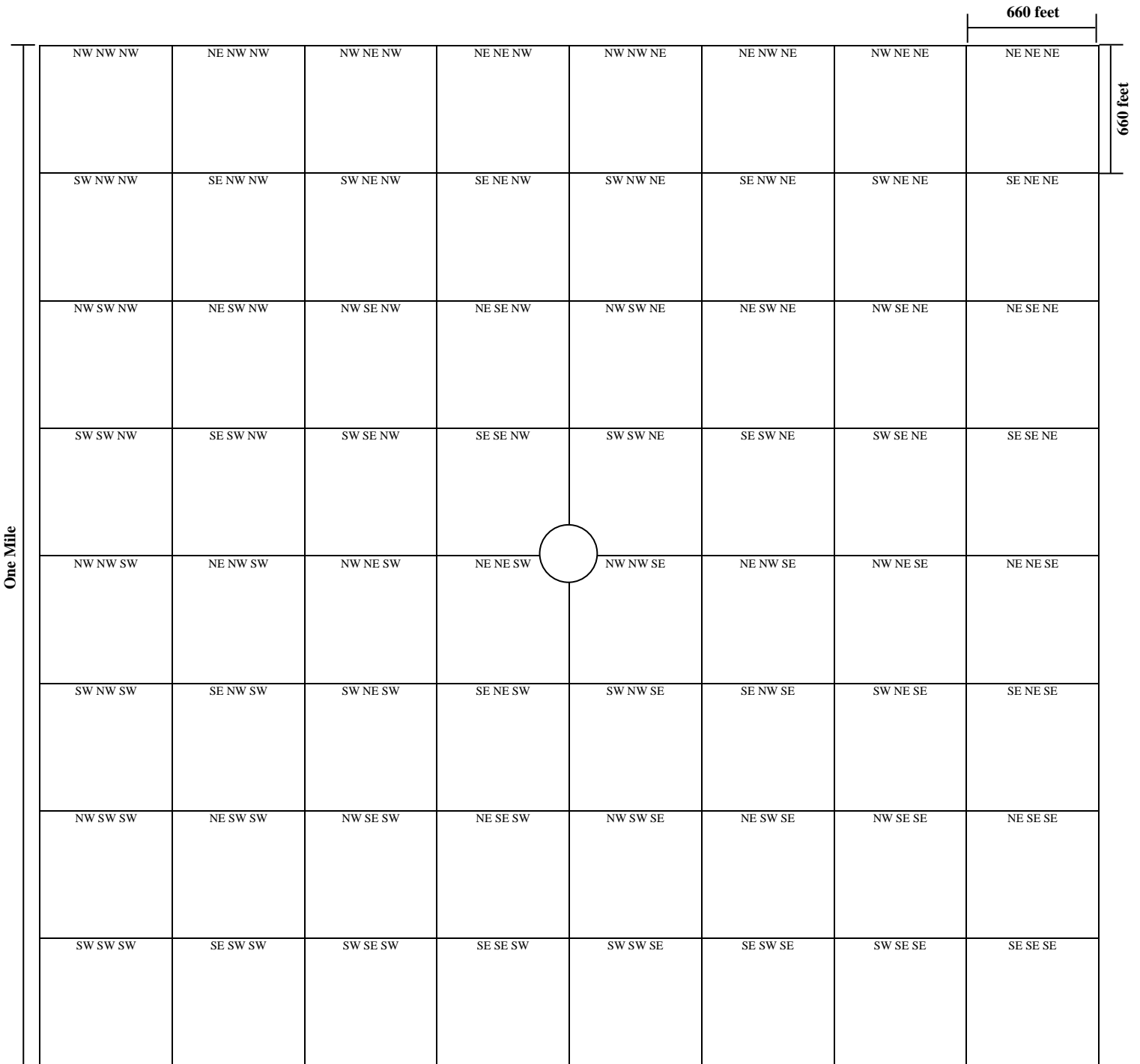


6. PLAT MAP

Applicant Name _____

Office Use Only: Application No. _____

Follow the instructions on the previous page. Drawings must match the legal descriptions provided in questions #3 and #4 of the application. More than one plat map may be required.



Section – Township – Range

County



Land Dedicated



Area of Use



Proposed Well Location Area

● Existing Wells to be Permitted

○ Existing Wells Owned by Others (i.e. domestic, stock, permitted, etc.)



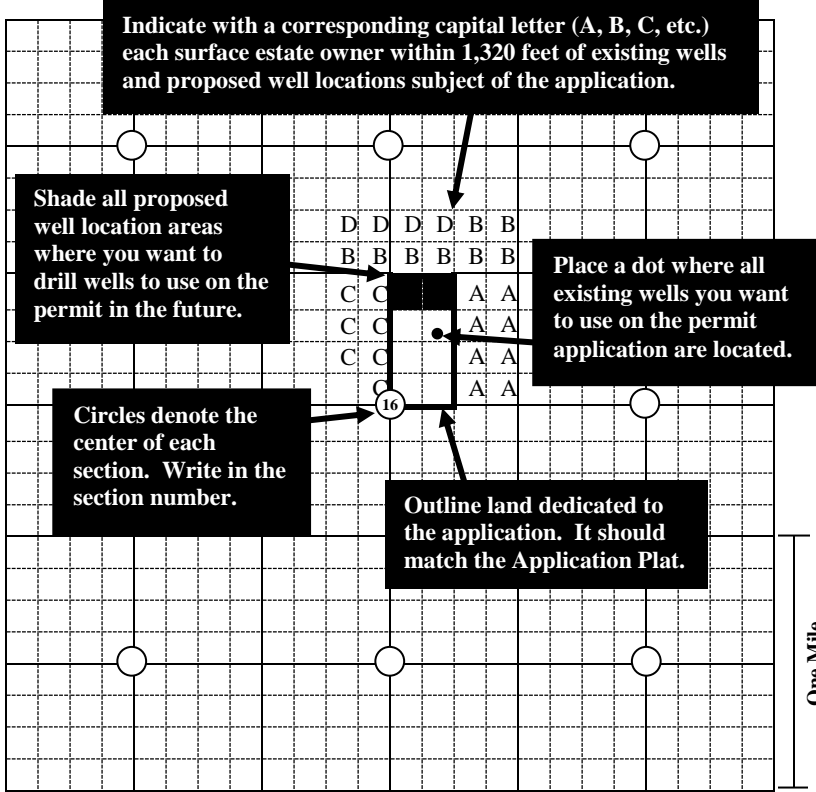
INSTRUCTIONS FOR THE NEXT PAGE

7. SURFACE ESTATE OWNERS MAP (Sample)

Applicant Name John and Jane Doe

Office Use Only: Application No. _____

The map below represents nine (9) full sections of land each with a circle at the center. The applicant must furnish names and mailing addresses of all surface estate owners of land located within 1,320 feet (1/4 mile) from the location of the existing wells to be permitted as well as from the outside boundaries of all proposed well location areas to be permitted, unless otherwise directed by the Board. Mark applicant's existing wells to be permitted with a solid dot and shade all proposed well location areas. More than one surface estate owners map may be required.



Instructions and Use of Symbols on the Surface Estate Owners Map

1. Write the applicant name on the top of the page (should match your ownership document).
2. Write section numbers in the circles at the middle of each section where land is dedicated, then draw the land you want to dedicate.
3. Draw the location of each existing well to be authorized with a dot. If the wells are proposed, shade in the 10-acre tracts where you want to drill the wells in the future.
4. To denote neighboring landowners, write letters in every 10-acre tract square within 1/4 mile of the existing wells to be permitted and the proposed well locations to be permitted (up, down, side-to-side, and diagonally). Then write their name and address information at the bottom of the page. **Contact your county assessor office or county courthouse if you do not know this information.**

Name	Address
A. <u>John and Sophie Hoover</u>	<u>16200 N Park Hill Road, Tahlequah, OK 73000</u>
B. <u>Manuela Jones Revocable Living Trust</u>	<u>PO Box 40, Sayre, OK 75000</u>
C. <u>Metric Grains Incorporated</u>	<u>PO Box 185, Boise City, OK 76000</u>
D. <u>Commissioner of Land Office</u>	<u>204 N Robinson Ave, Suite 900, Oklahoma City, OK 73102</u>
E. _____	_____
F. _____	_____
G. _____	_____

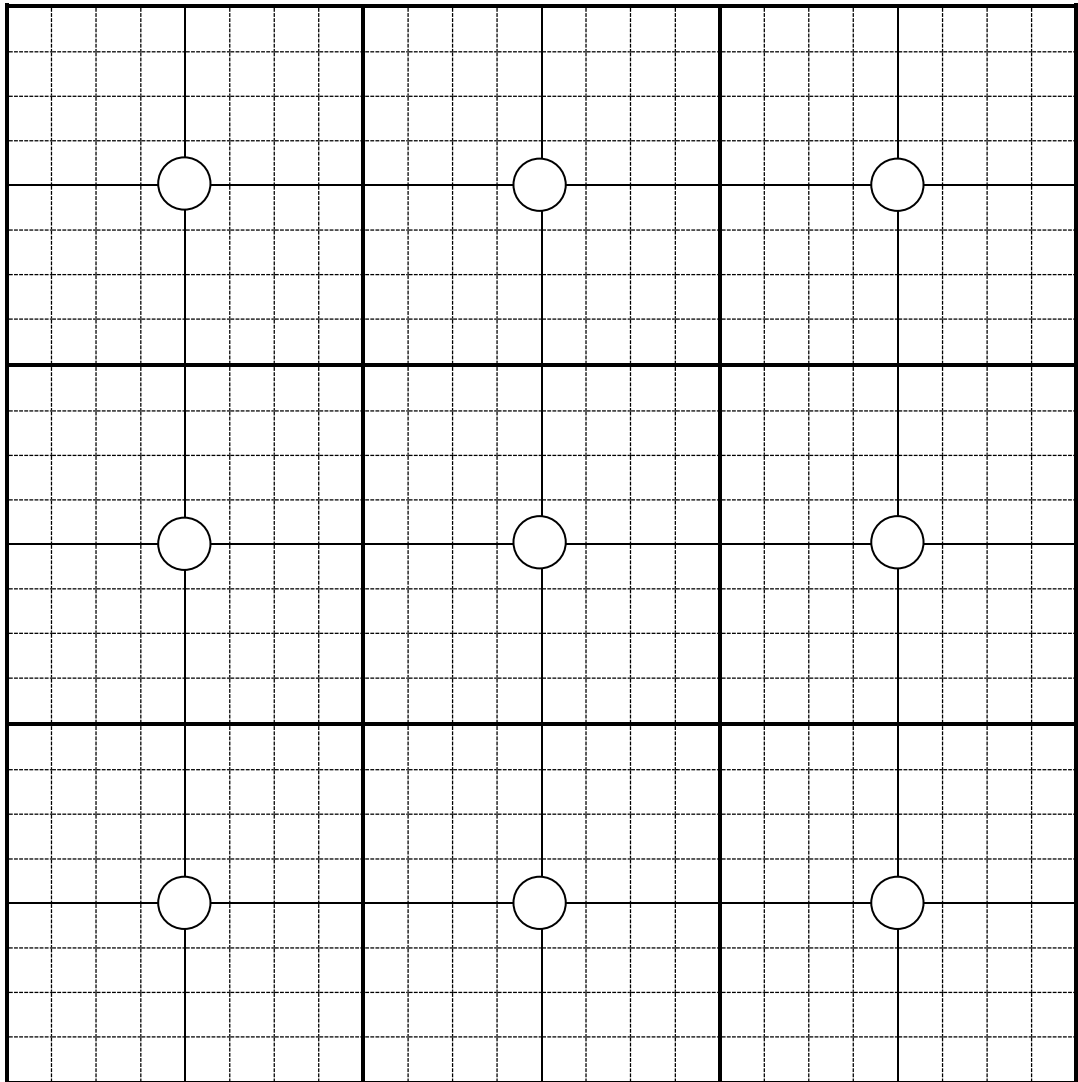
Attach a separate sheet if more space is needed.

7. SURFACE ESTATE OWNERS MAP

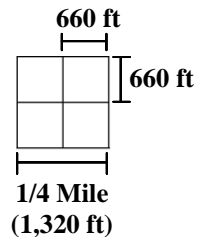
Applicant Name _____

Office Use Only: Application No. _____

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Plat Scale



Each of the smallest squares represent a 10-acre tract (660 ft x 660 ft).

One Mile

Name

Address

- A. _____
- B. _____
- C. _____
- D. _____
- E. _____
- F. _____
- G. _____

Attach a separate sheet if more space is needed.

8. SIGNATURES

Upon my oath or affirmation, I swear or affirm (1) that all information submitted to the Oklahoma Water Resources Board in connection with this application is true and accurate to the best of my knowledge; and (2) that I or the person or entity I represent will comply with all applicable laws and regulations of the State of Oklahoma or its agencies, and any lawful conditions imposed by the Oklahoma Water Resources Board, which apply or pertain to the use of fresh groundwater.

NOTARY

SIGNATURE OF APPLICANT

STATE OF _____)
) ss.
COUNTY OF _____)

PRINT NAME

The foregoing instrument was acknowledged before
me this _____ day of _____, 20_____.

TITLE (IF APPLICABLE)

Notary Public Signature

OKLAHOMA BAR ASSOCIATION NUMBER
(IF APPLICABLE)

My commission expires: _____

(SEAL)

9. APPLICATION SUBMISSION AND PROCESSING

The submitted application packet must include the following:

- a. The original completed application, typed or printed in ink, signed and notarized (*All markings must be legible.*);
- b. The appropriate filing fee (*Application review will not begin until the proper filing fees are received. If water is used before application approval, additional fees may apply.*);
- c. Copies of warranty deeds, leases, and/or letters of consent as required (*Copies of tax documents are not accepted. Social security numbers are not required. If any documentation contains social security numbers, please obscure them before submittal.*).
- d. Other documentation may be requested as needed to complete the application review.

Please note: Any incomplete or unresponsive answers may cause a delay in the processing of your application.

In addition, Oklahoma Administrative Code (OAC) 785:30-1-4(d) states: "If the application is defective to as to form, the Board shall advise the applicant of the corrections, amendments, or changes required and sixty (60) days shall be allowed for the refilling thereof. If the application is not corrected, amended, or changed within the time required, the Board may inactivate the application. Furthermore, OAC 785:30-3-3(b), states: "If an applicant does not correct an application or publish notice as instructed by the Board, and no further proceedings are initiated by the applicant for six months or more after last contact with the Board, the application shall be deemed withdrawn. The Board shall provide notice to the applicant that the application has been deemed withdrawn.