

OKLAHOMA WATER RESOURCES BOARD
OFFICIAL MINUTES
October 12, 2016

1. CALL TO ORDER

The regular monthly meeting of the Oklahoma Water Resources Board was called to order by Chairman Linda Lambert at 2:30 p.m., on October 12, 2016, at the Embassy Suites Norman Hotel and Conference Center, Sooner Room, 2501 Conference Drive, Norman, Oklahoma. The meeting was held in conjunction with the 37th Annual Governor's Water Conference.

The meeting was conducted pursuant to the Oklahoma Open Meeting Law with due and proper notice provided pursuant to Sections 303 and 311 thereof. The agenda was posted on October 10, 2016, at 1:30 p.m. at the Oklahoma Water Resources Board's offices at 3800 N. Classen Boulevard, Oklahoma City, Oklahoma, and provided on the agency's website.

Chairman Lambert welcomed everyone to the regular meeting of the Oklahoma Water Resources Board, and asked for the roll call of members.

A. Roll Call

Board Members Present

Linda Lambert, Chairman
Jason Hitch, Secretary
Stephen Allen
Tom Buchanan
Bob Drake
Marilyn Feaver
Ed Fite
Richard Sevenoaks

Board Members Absent

Ford Drummond, Vice Chairman

Staff Members Present

J.D. Strong, Executive Director
Robert Singletary, General Counsel
Cleve Pierce, Chief, Administrative Services Division
Joe Freeman, Chief, Financial Assistance Division
Julie Cunningham, Chief, Planning and Management Division
Derek Smithee, Chief, Water Quality Programs Division
Mary Schooley, Executive Secretary

Others Present

Pennie Embry, Eufaula, OK

Eric Cowan, Bank of America Merrill Lynch, St. Louis, MO

Afsaneh Jabbar, City of Lawton, OK

Ben Oglesby, Municipal Finance Services, Inc., Edmond, OK

Jeff Everett, Oklahoma Gas & Electric, Oklahoma City, OK

Jeremy Seiger, Oklahoma Department of Agriculture, Food & Forestry, Oklahoma City, OK

Dean Couch, Gable Gotwals, Oklahoma City, OK

Mike Mathis, Continental Resources, Oklahoma City, OK

Horace E. Lindley, Town of Gore, OK

Betsey Streuli, Oklahoma Department of Environmental Quality, Oklahoma City, OK

B. Discussion, Amendments, and Vote to Approve Official Minutes of the September 20, 2016, Regular Meeting.

Chairman Lambert asked if there were any corrections to the minutes of the September 20, 2016, regular meeting. There were no changes, and Mr. Buchanan moved to approve the minutes, and Mr. Hitch seconded.

Chairman Lambert called for the vote.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Lambert

NAY: None

ABSTAIN: Feaver

ABSENT: Drummond

C. Executive Director's Report

Mr. J.D. Strong, OWRB Executive Director, began his report hoping conference attendees had a great experience, and expressing appreciation to staff for their work to make the Governor's Water Conference a success. Since the last meeting, Mr. Strong said much has transpired including his landing a new job. He attended the National Waterways Conference following the September Board meeting to speak about the US Corps of Engineers and water supply issues and priorities, also singing the praises of the Tulsa District. Looking ahead he noted the National Water Reuse Association was meeting in Oklahoma City on October 17-18, and Julie Cunningham and Monty Porter will be participating as speakers; the Arkansas-Oklahoma Arkansas River Compact Commission will be meeting in Cave Springs, Arkansas, on October 26-27; and the Kansas-Oklahoma Arkansas River Compact will meet in Winfield, Kansas, on November 9, 2016.

Mr. Strong said it had been an awesome ride during his 23 years with the OWRB or co-located with the OWRB, that the Board is in great hands no matter who is director. He said this is the best staff on the planet who will keep the ship upright, and that he would miss everyone. The audience showed its appreciation to Mr. Strong for his service to the OWRB with a standing ovation.

Chairman Lambert commented that a new executive director would be found, but that Mr. Strong could not be replaced. She thanked him for the tremendous support he had been to the Board members and wished him well in his dream job with the Oklahoma Department of Wildlife Conservation.

D. Monthly Budget Report.

Mr. Cleve Pierce addressed the members and was complimentary of the staff and Governor's Water Conference. He stated that as of this reporting period, the agency has 76% remaining funds budgeted from General Revenue appropriations, 87% remaining from budgeted revolving funds, 80%

in federal funds, and overall the agency has 84% of funds remaining for the fiscal year. Mr. Pierce concluded his report.

There were no questions by members.

2. FINANCIAL ASSISTANCE DIVISION

A. Consideration of and Possible Action on a Proposed Order Approving Clean Water Funding Application for Lawton Water Authority, Comanche County. Recommended for Approval. Mr. Joe Freeman, Chief, Financial Assistance Division, stated to the members that this item is a \$200,000.00 loan request from the Lawton Water Authority. Lawton is requesting the funding to go along with \$600,000.00 in local funds. He said because of drought conditions in southwest Oklahoma, Lawton wants to provide a long-term solution for any long-term water supply shortages it may face. He said the \$800,000.00 will be utilized to study the viability of indirect potable reuse of 5 MGD wastewater treatment plant effluent. Three alternatives for the indirect potable reuse will be evaluated. The loan will be funded through the principal forgiveness portion of the 2016 Environmental Protection Agency Clean Water State Revolving Loan Fund Capitalization Grant, and he noted provisions of the loan agreement. Mr. Freeman said that Lawton has been a long time, good loan customer of the Board's and currently has six loans with the Board with a combined principal balance of \$9.982 million. In addition, the Board holds \$5.6 million in Lawton's General Obligation bonds in the Clean Water SRF investment pool folio. Lawton's debt coverage ratio stands at approximately 5.1-times. Staff recommended approval of the loan requested by the Lawton Water Authority.

Ms. Afsaneh Jabar, Lawton's Water and Wastewater Director, and Mr. J.I. Johnson, Finance Director, were present in support of the loan application. Ms. Jabar explained the low water supply experienced by Lawton in 2011 and 2015 having reached nearly 40% of its water supply and restricted use affected its economy severely. She explained the study had been commissioned to evaluate water reuse which should be completed next year and provide a recommendation to prepare for a future drought.

Mr. Sevenoaks asked if Lawton received water from Arbuckle Simpson area, and Ms. Jabar said no, Lawton has three reservoirs: Ellsworth, Lawtonka, and Waurika (storage only). Mr. Strong noted this is an opportunity to fund Water for 2060 initiatives with direct and indirect potable reuse.

There were no questions by members, and Chairman Lambert stated she would entertain a motion. Mr. Drake moved to approve the CWSRF loan to the Lawton Water Authority, and Ms. Feaver seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert

NAY: None

ABSTAIN: None

ABSENT: Drummond

B. Consideration of and Possible Action on a Proposed Order Approving Clean Water Funding Application for Pauls Valley Municipal Authority, Garvin County. Recommended for Approval. Mr. Freeman stated this item is a \$875,000.00 loan request from the Pauls Valley Municipal Authority. The Authority is requesting the loan proceeds to acquire land from the State of Oklahoma for effluent and land application. The loan will be funded through the Clean Water SRF loan program, and he noted provisions of the loan agreement. Mr. Freeman stated Pauls Valley has been a loan customer of the Board's in the past and all loans were handled in a good manner. The debt coverage ratio stands at 1.27-times. Staff recommended approval of the loan request.

Mayor Gary Alford, and the Assistant City Manager were present in support of the loan application. Mayor Alford explained the Southern Oklahoma Resource Center closed and city lagoons

were located on the property of about 1,000 acres; Pauls Valley will be purchasing about half so that the lagoons that have been there for 60 years can be secured.

Mr. Hitch asked if there would be major rehabilitation needed, and the Mayor stated it had been built up and they were leasing it. Mr. Freeman added the Authority is buying the land and the irrigation equipment is already there. Mr. Sevenoaks asked about the debt coverage at 1.27 when the program limit is 1.25, and Mr. Freeman stated the Authority had the ability to raise rates which are moderate; they had other loans and there had not been a problem. Mayor Alford said the rates had not been increased since 2007, and once the prison is in, their income will increase.

There were no other questions and Chairman Lambert stated she would entertain a motion. Mr. Allen moved to approve the loan to the Pauls Valley Municipal Authority, and Mr. Buchanan seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert
NAY: None
ABSTAIN: None
ABSENT: Drummond

C. Consideration of and Possible Action on a Proposed Order Approving Drinking Water Funding Application for Gore Public Works Authority, Sequoyah County. Recommended for Approval. Mr. Freeman stated this item is an \$885,000.00 loan request by the Gore Public Works Authority located in Sequoyah County. Gore is requesting the loan to go with a \$125,000.00 Indian Health Services grant and \$9,500 in local funds for the construction of a raw water pump station, two 700 GPM pumps, and installation of 8,100 feet of 8-inch water line and for a master meter to serve water to Sequoyah County Rural Water District No. 5. Mr. Freeman said the loan will be funded through the principal forgiveness portion of the Drinking Water State Revolving Fund Capitalization Grant, and he noted provisions of the loan agreement. Staff recommended approval of the loan request.

Mr. Horace Lindley, Town Administrator, was present in support of the loan request.

Mr. Sevenoaks asked the source of Gore's water and the location of Sequoyah RWD #5. Mr. Lindley answered the supply is from Lake Tenkiller Ferry and the district is adjacent to Gore from Gore to Sallisaw with a customer base of about 500 customers, which will increase water sales and will reduce costs to Sequoyah RWD #5.

There were no other questions, and Chairman Lambert stated she would entertain a motion. Mr. Fite moved to approve the loan to the Gore Public Works Authority, and Mr. Sevenoaks seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert
NAY: None
ABSTAIN: None
ABSENT: Drummond

D. Consideration of and Possible Action on a Proposed Order Approving Extension of Time for Obligation of Drinking Water Funds for Canute Public Works Authority, Washita County. Recommended for Approval. Mr. Freeman said this item is a request for the extension of time for the obligation of funds from the Canute Public Works Authority located in Washita County. He said that subsequent to the Board's approval in October 2015, Canute received bids on the project, and the low bid was about \$1 million higher than the engineer's estimate. Since that time, Canute has been evaluating options to contain costs of the project and examining other options for providing the town's water. The loan, as approved by the Board, was for the construction of 150 GMP reverse osmosis water treatment plant and for a raw water pipeline. The loan was approved for funding through the Drinking Water SRF Loan program, and Mr. Freeman noted provisions of the loan agreement. Canute also has a \$350,000.00 Community Development Block Grant and \$100,000.00 REAP grant from

SWODA to go along with the DWSRF loan. Staff recommended approval of allowing Canute additional time to decide its course of action.

Representing Canute was its financial advisor, Mr. Ben Oglesby with Municipal Finance Services, Inc. He said the basic issue concerns high nitrates and they needed to determine the best way to get the water that is acceptable to the city.

Mr. Sevenoaks asked how large the plant will be and Mr. Oglesby said the plant would be .5 MGD reverse osmosis, and 267 water caps. Mr. Buchanan said the Board needed to be flexible and help communities, but would setting aside \$2 million until October 17 create a bind. Mr. Freeman said it would not; regarding the program's capacity, documents were signed on October 11 for \$90 million in Drinking Water SRF program, and capacity numbers were calculated for a loan to Oklahoma City in the next few months. Mr. Sevenoaks asked the water source, and Mr. Freeman answered it is groundwater.

There were no other questions, and Chairman Lambert asked for a motion.

Mr. Buchanan moved to approve the request for an extension of time for obligation of funds to Canute Public Works Authority, and Ms. Feaver seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert
NAY: None
ABSTAIN: None
ABSENT: Drummond

E. Consideration of and Possible Action on a Proposed Order Approving Drinking Water Funding Application for Atoka Municipal Authority, Atoka County. Recommended for Approval. Mr. Freeman stated this item is for a \$5.2 million dollar request by the Atoka Municipal Authority to refinance two Rural Utilities Services loans. He said the loans were for the construction of a new water treatment plant, rehabilitation of two lagoons, installation of three high service pumps, a generator, and 9,500 feet of water line. The loan will be funded through the Drinking Water SRF loan program, and Mr. Freeman noted provisions of the loan agreement. It is estimated that Atoka will save approximately \$1.8-\$1.9 million dollars by refinancing the loans through the OWRB. Staff recommended approval of the loan request.

Mr. Brian Cathey, Atoka Vice Mayor, was present in support of the loan application.

There were no questions, and Mr. Fite moved to approve the Drinking Water SRF loan to the Atoka Municipal Authority. Mr. Drake seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert
NAY: None
ABSTAIN: None
ABSENT: Drummond

3. SUMMARY DISPOSITION AGENDA ITEMS

Any item listed under this Summary Disposition Agenda may, at the requested of any member of the Board, the Board's staff, or any other person attending this meeting, may be transferred to the Special Consideration Agenda. Under the Special Consideration Agenda, separate discussion and vote or other action may be taken on any items already listed under that agenda or items transferred to that agenda from this Summary Disposition Agenda.

A. Requests to Transfer Items from Summary Disposition Agenda to the Special Consideration Agenda, and Action on Whether to Transfer Such Items.

Chairman Lambert stated there are no requests for items to be withdrawn or deferred to the

Special Consideration Agenda.

B. Discussion, Questions, and Responses Pertaining to Any Items Remaining on Summary Disposition Agenda and Action on Items Listed.

Chairman Lambert stated she would entertain a motion to approve the Summary Disposition Agenda if there were no questions. There were no other questions, and Mr. Allen moved to approve the Summary Disposition Agenda. Mr. Buchanan seconded.

There were no questions or comments and Chairman Lambert called for the vote.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert

NAY: None

ABSTAIN: None

ABSENT: Drummond

The following items were approved:

C. Consideration of and Possible Action on Financial Assistance Division Items:

1. Rural Economic Action Plan (REAP) Grant Applications:

<u>Item No.</u>	<u>Application No.</u>	<u>Entity Name</u>	<u>County</u>	<u>Amount Recommended</u>
None				

D. Consideration of and Possible Action on Contracts and Agreements:

1. Professional Services Contract between OWRB and Lynker Technologies, LLC to complete stream water allocation model for the Arkansas River.
2. Agreement between OWRB and Board of Regents of the University of Oklahoma to support the water and wastewater system infrastructure in Oklahoma by developing a customized data model with GIS web viewer, enhancing the web viewer functionality and developing new tools.
3. Agreement between OWRB and Board of Regents of the University of Oklahoma to support the water and wastewater system infrastructure in Oklahoma by website hosting, providing maintenance and backup services to the GIS web viewer.
4. Grant and Cooperative Agreement between OWRB and USGS Geological Survey for OWRB to receive a grant to provide data, sampling and level measurements of aquifers for the Groundwater Monitoring and Assessment Program (GMAP).
5. Ratification Agreement between OWRB and Accurate Environmental, LLC for payment of completed laboratory services.

E. Consideration of and Possible Action on Applications for Temporary Permits to Use Groundwater:

1. Billy and Jason Petty, Blaine County, #2016-527
2. Virginia A. Petty, Blaine County, #2016-528
3. Daryl Wayne & Cynthia L. Snodgrass, Major County, #2016-548
4. Brock Robert Karges, Trustee of the Brock Karges Revocable Trust, Cleveland and Pottawatomie Counties, #2016-551

F. Consideration of and Possible Action on Applications to Amend Temporary Permits to Use Groundwater:

1. Richard Barger, Caddo County, #1973-327

- G. Consideration of and Possible Action on Applications for Regular Permits to Use Groundwater: None
- H. Consideration of and Possible Action on Applications to Amend Regular Permits to Use Groundwater: None
- I. Consideration of and Possible Action on Applications to Amend Prior Rights to Use Groundwater: None
- J. Consideration of and Possible Action on Applications for Regular Permits to Use Stream Water:
 - 1. Billy and Jason Petty, Blaine County, #2016-011
 - 2. Charles H. & Ellen L. Coblenz, Wagoner County, #2016-013
- K. Consideration of and Possible Action on Applications to Amend Permits to Use Stream Water: None
- L. Consideration of and Possible Action on Dam and Reservoir Construction: None
- M. Consideration of and Possible Action on Well Driller and Pump Installer Licensing:
 - 1. New Licenses and Operators:
 - a. Licensee: Tasman Geosciences DPC-0950
 - 1. Operator: Larry S. "Levi" Dobrinski OP-2171
- N. Consideration of and Possible Action on Permit applications for Proposed Development on State Owned or Operated Property within Floodplain Areas:
 - 1. Oklahoma Department of Transportation, Pottawatomie County, #FP-16-39a
 - 2. Oklahoma Department of Transportation, Pottawatomie County, #FP-16-39b
 - 3. Oklahoma Department of Transportation, Pottawatomie County, #FP-16-39c
 - 4. Oklahoma Department of Transportation, Pottawatomie County, #FP-16-39d
 - 5. Oklahoma Department of Transportation, Pottawatomie County, #FP-16-39e
 - 6. Oklahoma Department of Transportation, Pottawatomie County, #FP-16-39f
 - 7. Oklahoma Department of Transportation, Nowata County, #FP-16-41
 - 8. Oklahoma Department of Transportation, Nowata County, #FP-16-42
 - 9. Oklahoma Department of Transportation, Hughes County, #FP-16-44
 - 10. Oklahoma Department of Transportation, Marshall County, #FP-16-45
 - 11. Oklahoma Department of Transportation, Logan County, #FP-16-46
 - 12. Oklahoma Department of Transportation, Stephens County, #FP-16-47
 - 13. Oklahoma Department of Transportation, Osage County, #FP-16-48
 - 14. Oklahoma Department of Transportation, Lincoln County, #FP-16-49
- O. Consideration of and Possible Action on Applications for Accreditation of Floodplain Administrators:
 - 1. Gary A. Henry, City of Duncan, FPA-695
 - 2. Brock Scroggin, City of Guymon, FPA-696

4. QUESTIONS AND DISCUSSION ABOUT AGENCY MATTERS AND OTHER ITEMS OF INTEREST **Chairman Lambert**

- A. No items. There were no items for the Board's consideration.

5. SPECIAL CONSIDERATION

A. Consideration of and Possible Action on Application for Dam and Reservoir Construction for the City of Woodward (Cedar Avenue Detention Pond), #OK30498, Woodward County:

1. Summary – Ms. Julie Cunningham, Chief, Planning and Management Division, stated to the members this matter regards an application for dam construction by the City of Woodward. The City has asked for approval to construct a new stormwater detention structure, to replace a smaller, old, non-jurisdictional dam in the same location. The application has gone to public notice and to date no protests have been received. Ms. Cunningham stated the notice period for the project was set to expire October 14 so the application would appear at the scheduled Board meeting on October 18. This request is for conditional approval in order to ensure the construction is completed and operational in time for the spring season. The conditional approval is requested to authorize construction only if there are no protests received by the close of the notice period, October 14. Staff recommended approval.

Mr. Sevenoaks asked if this is a usual request, or out of the ordinary to pre-approve an application. Ms. Cunningham answered it has been done in the past. Mr. Singletary said it is out of the ordinary, but has been done in the past. Mr. Strong added that the notice was scheduled so that it would expire before the regularly scheduled October meeting day, but the meeting was moved up to be held in conjunction with the Governor’s Water Conference. He said that staff is recommending the Board conditionally approve the dam application and if there is a protest received by the expiration date of the notice, the permit will be rescinded and go to hearing. No constitutional rights to due process will be violated by that action. Ms. Feaver said it is the same dam location, and Mr. Strong said it would be improving the stormwater retention ability as it is a dilapidated structure now. It should improve the protection of property downstream. There is still opportunity to protest and have a hearing; no protests have been received nor are expected. Ms. Cunningham explained the structure is being enlarged and has become a non-jurisdictional size dam; the city is being proactive and will have the old dam removed and the new dam constructed on schedule.

2. Discussion and presentation by parties. There was no discussion by parties.

3. Vote on whether to approve the application as presented or as may be amended, or vote on any other action or decision relating to the application.

Chairman Lambert asked if there were other questions. There were no other questions and Mr. Drake moved for approval and Ms. Feaver seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert
NAY: None
ABSTAIN: None
ABSENT: Drummond

Mr. Sevenoaks stated during the vote he was not comfortable with the item, but he would vote yes.

B. Consideration of and Possible Action on Items Transferred from Summary Disposition Agenda, if any. There were no items transferred from the Summary Disposition Agenda.

6. PROPOSED EXECUTIVE SESSION

Chairman Lambert

As authorized by the Oklahoma Open Meeting Act in Section 307(B)(1) of Title 25 of the Oklahoma Statutes, an executive session may be held for the purpose of discussing the

employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee.

Pursuant to this provision, the Board proposes to hold an executive session for the purpose of consideration, discussion and possible action regarding the resignation of J.D. Strong as Executive Director (including the method, criteria, and timeframe for appointing a new permanent Executive Director) and the appointment of an Interim Executive Director (including the consideration of particular individuals, and any terms and conditions of employment).

Chairman Lambert read the statement for the proposed executive session. She said she would ask for a vote to hold an Executive Session, that Mary Schooley be designated to keep minutes of that session, and to invite as a guest, Secretary of Energy and Environment Michael Teague.

A. Vote on whether to hold Executive Session. Before it can be held, the Executive Session must be authorized by a majority vote of a quorum of members present and such vote must be recorded.

Mr. Buchanan so moved, and Mr. Hitch seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert

NAY: None

ABSTAIN: None

ABSENT: Drummond

B. Designation of person to keep written minutes of Executive Session, if authorized.
Mary Schooley was so designated.

C. Executive Session, if authorized.

The Board entered Executive Session at 3:00 p.m.

D. Return to open meeting and possible vote or action on any matter discussed in the Executive Session, if authorized.

At 3:53 p.m. Mr. Hitch moved to return to Regular Session, and Ms. Feaver seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert

NAY: None

ABSTAIN: None

ABSENT: Drummond

(Mr. Drake was away at the beginning of the voice vote call but later voted aye.)

Consideration of and possible action on the resignation of J.D. Strong as Executive Director and the method, criteria, and timeframe for appointing a new permanent Executive Director.

The Board did not take action.

Consideration of and possible action on the appointment of an Interim Executive Director, including any terms and conditions of employment.

Chairman Lambert stated it is the recommendation of the Executive Committee of the Board that Ms. Julie Cunningham be appointed Interim Executive Director until such time that a new director is named, at a salary of \$110,000.00

Mr. Hitch so moved, and Mr. Drake seconded.

AYE: Drake, Fite, Buchanan, Allen, Sevenoaks, Hitch, Feaver, Lambert

NAY: None

ABSTAIN: None

ABSENT: Drummond

Chairman Lambert congratulated Ms. Cunningham who then made a statement of appreciation for the opportunity. She complimented Mr. Strong on his service and expressed confidence of the professional OWRB staff to carry on until a new director is appointed.

7. NEW BUSINESS

Under the Open Meeting Act, this agenda item is authorized only for matters not known about or which could not have been reasonably foreseen prior to the time of posting the agenda or any revised agenda.

There were no New Business items for the Board's consideration.

Chairman Lambert stated there would be a job posting following the holidays, at the first of next year. She said there would be a reception prior to the November meeting to recognize Mr. Strong's service as Executive Director.

8. ADJOURNMENT

There being no further business, Chairman Lambert adjourned the meeting of the Oklahoma Water Resources Board at 3:57 p.m. on October 12, 2016.

OKLAHOMA WATER RESOURCES BOARD

_____/s/_____
Linda P. Lambert, Chairman

_____/s/_____
F. Ford Drummond, Vice Chairman

_____/s/_____
Edward H. Fite

_____/s/_____
Marilyn Feaver

_____/Absent_____
Richard Sevenoaks

_____/s/_____
Bob Drake

____ Absent _____
Tom Buchanan

_____/s/_____
Stephen B. Allen

ATTEST:

_____/s/_____
Jason W. Hitch, Secretary (SEAL)