

**APPLICATION FOR AMENDMENT TO GROUNDWATER RIGHT**

Oklahoma Water Resources Board  
3800 N. Classen Blvd., Oklahoma City, OK 73118  
(405) 530-8800 – FAX (405) 530-8900  
Website: www.owrb.ok.gov

**FEE REQUIRED**  
Non-Published. . . \$50.00  
Published. . . . . \$150.00

**Office Use Only**

Water Right No. \_\_\_\_\_ Type of Water Right \_\_\_\_\_

GW Basin/Aquifer \_\_\_\_\_

Equal Proportionate Share \_\_\_\_\_

**1. NAME AND ADDRESS**

**A.** Print applicant’s full name and mailing address, complete with zip code. If applicant is a corporation, use the name and address of the corporation.

Applicant Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Fax (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**B.** If the contact during the application process is someone other than the applicant listed above, print the name and mailing address for the contact person.

Contact Name \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Fax (\_\_\_\_) \_\_\_\_\_-\_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

**2. TYPE OF AMENDMENT**

Check appropriate box(es) for the requested changes to water right no. \_\_\_\_\_:

- Adding water (answer questions 1, 2, 3, 6, 7, 8)
- Adding or changing uses (answer questions 1, 2, 3, 6, 7, 8)
- Adding or changing dedicated land (answer questions 1, 2, 4, 6, 7)
- Adding/Deleting wells (answer questions 1, 2, 5, 6, 7, 8)
- Changing area of use (answer questions 1, 2, 6, 8)

NOTE: Change of ownership of water right requires a separate form that can be obtained from OWRB offices or on our website. Also, prior rights can only be amended to add wells or change area of use.

**3. WATER QUANTITY INFORMATION**

**a.** This application requests an additional \_\_\_\_\_ acre-feet of groundwater per year. Water will be used for: (Give additional or change in amount requested in acre-feet for each purpose.)

- Irrigation \_\_\_\_\_
- Municipal/Rural Water \_\_\_\_\_
- Industrial \_\_\_\_\_
- Commercial Sale for \_\_\_\_\_
- Other \_\_\_\_\_
- Recreation, Fish & Wildlife \_\_\_\_\_
- Agriculture for \_\_\_\_\_
- Enhanced Oil Recovery \_\_\_\_\_
- Public Water Supply (housing development, trailer park, church, etc.) \_\_\_\_\_

Describe fully how the water will be used, and include a description of the system proposed to be used:

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- b. If the purpose is irrigation, a total of \_\_\_\_\_ acres of land will be irrigated. (Must be shown on plats.) The proposed crops to be grown are: \_\_\_\_\_  
 Will you follow applicable requirements, guidelines and best management practices recommended by the Natural Resources Conservation Service or other applicable governmental agencies? \_\_\_ Yes \_\_\_ No

**4. LAND INFORMATION**

Provide legal description of dedicated land to be added to the existing water right. The legal description should be checked against the plats to make sure they agree. (Do not use city lot and block numbers.) If more space is needed for legal descriptions, list on a separate sheet of paper and attach it to the application, referencing paragraph 4:

\_\_\_\_\_ acres owned and/or \_\_\_\_\_ acres leased and/or \_\_\_\_\_ acres platted (if applicant is a municipality)\*

_____ acs. in _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	N <input type="checkbox"/> S <input type="checkbox"/>	Rge. _____	EIM <input type="checkbox"/> WIM <input type="checkbox"/> ECM <input type="checkbox"/>	_____ County
_____ acs. in _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	N <input type="checkbox"/> S <input type="checkbox"/>	Rge. _____	EIM <input type="checkbox"/> WIM <input type="checkbox"/> ECM <input type="checkbox"/>	_____ County
_____ acs. in _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	N <input type="checkbox"/> S <input type="checkbox"/>	Rge. _____	EIM <input type="checkbox"/> WIM <input type="checkbox"/> ECM <input type="checkbox"/>	_____ County

NOTE: Applicant must provide copy of ownership document, lease agreement or other form of surface estate owner permission, or plat map if applicant is a municipality and is dedicating platted lands.

\*If platted lands within the municipal boundaries are dedicated, will the municipality make water available to the platted lands? \_\_\_ Yes \_\_\_ No Will the wells be located not less than 600' within the boundaries of the municipal limits? \_\_\_ Yes \_\_\_ No Will the wells be drilled on the platted lands? \_\_\_ Yes \_\_\_ No If platted lands are dedicated, show the service area and water lines.

Water will be used in \_\_\_\_\_ County.

**5. WELL INFORMATION**

- a. This application requests  adding \_\_\_\_\_ wells;  deleting \_\_\_\_\_ wells. Legal description of wells to be added to or deleted from water right:

_____ <input type="checkbox"/> Existing	N <input type="checkbox"/>	EIM <input type="checkbox"/>
_____ <input type="checkbox"/> Proposed _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	S <input type="checkbox"/>	WIM <input type="checkbox"/>
_____ <input type="checkbox"/> Delete		ECM <input type="checkbox"/>
		_____ County
_____ <input type="checkbox"/> Existing	N <input type="checkbox"/>	EIM <input type="checkbox"/>
_____ <input type="checkbox"/> Proposed _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	S <input type="checkbox"/>	WIM <input type="checkbox"/>
_____ <input type="checkbox"/> Delete		ECM <input type="checkbox"/>
		_____ County
_____ <input type="checkbox"/> Existing	N <input type="checkbox"/>	EIM <input type="checkbox"/>
_____ <input type="checkbox"/> Proposed _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	S <input type="checkbox"/>	WIM <input type="checkbox"/>
_____ <input type="checkbox"/> Delete		ECM <input type="checkbox"/>
		_____ County
_____ <input type="checkbox"/> Existing	N <input type="checkbox"/>	EIM <input type="checkbox"/>
_____ <input type="checkbox"/> Proposed _____ 1/4 _____ 1/4 _____ 1/4 of Sec. _____ Twp. _____	S <input type="checkbox"/>	WIM <input type="checkbox"/>
_____ <input type="checkbox"/> Delete		ECM <input type="checkbox"/>
		_____ County

b. Has the well(s) to be used already been drilled? \_\_\_\_\_ Yes \_\_\_\_\_ No

1. If yes, please answer the following questions.

A. Did a licensed water well driller drill and complete the well(s)? \_\_\_\_\_ Yes \_\_\_\_\_ No

[Please attach a copy of the well log(s) if available.]

If no, who drilled your well(s)? \_\_\_\_\_

Was your well(s) constructed to meet the Oklahoma Water Resources Board's minimum construction standards for water wells? \_\_\_\_\_ Yes \_\_\_\_\_ No

When was the well(s) drilled? \_\_\_\_\_

B. List the depth of the well(s) and anticipated pumping rates for each well:

\_\_\_\_\_

\_\_\_\_\_

2. If the well(s) has not been drilled, will a licensed water well driller drill and complete the well(s)?

\_\_\_\_\_ Yes \_\_\_\_\_ No

A. If no, who will drill your well(s)? \_\_\_\_\_

B. Will your well(s) be constructed to meet the Oklahoma Water Resources Board's minimum construction standards for water wells? \_\_\_\_\_ Yes \_\_\_\_\_ No

3. Will the well(s) be located the following minimum distances away from possible pollution sources:

A. 10 feet from a closed or tight sanitary sewer line: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

B. 300 feet from the outside perimeter of an existing or proposed waste lagoon for a feedlot or confined animal feeding operation: \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

C. For all other pollution sources (including but are not limited to existing or proposed septic tanks, sewer lines, absorption fields or beds, seepage pits, building foundations, oil & gas wells and landfills):

i. 50 feet if the well is upgradient;

ii. 50 to 75 feet if the well is level or downgradient of the pollution source and a 20 foot surface seal is installed;

iii. 75 feet if the well is on the same ground level with the pollution source; or

iv. 100 feet if the well is downgradient of the pollution source

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

c. To your knowledge, are there any abandoned or unused water wells, hand dug wells or windmills on the property where the water is proposed to be used? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, have all abandoned wells been, or will they be, properly plugged before your use of the water begins?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

Have all wells which are temporarily out of service been, or will they be, capped before your use of the water begins?

\_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_ N/A

## 6. APPLICATION PLAT

An application plat showing the land and wells dedicated, existing wells within ¼ mile of the proposed and existing wells dedicated and other information pertinent to this application must be completed on the Application Plat form and must accompany the application. Municipal and rural water entities may show dedicated lands and wells on other appropriate maps.

## 7. SURFACE ESTATE OWNERS MAP

A Surface Estate Owners map must be completed on the Surface Estate Owners form for each well requested to be authorized and must accompany the application.

**8. SYSTEM LOSSES AND LEAKS.**

How will water system losses or leaks be detected and repaired, and how much time will detection and repair take?

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**To be deemed complete, the submitted application must include:**

- a. The appropriate filing fee.
- b. The application, typed or printed in ink, signed and notarized.
- c. One copy of the plats showing the information requested in item #6 above and as otherwise instructed on this form.
- d. Deeds, leases, and / or letters of consent as required.

After review for accuracy and completeness, you will be contacted about correcting any errors. When the application is deemed complete, you will receive instructions about publishing notice of the application in a newspaper and sending notice of the application to surface estate owners within one-fourth (1/4) mile of the location of existing and proposed wells and any potential well location areas subject of this application. If a proper protest to your application is received, a hearing will be scheduled. After the protest period and hearing if required, the application will be presented to the Board for consideration. Application processing time is about 60 to 90 days. You may apply for a provisional temporary permit, which is effective for up to 90 days if you have an immediate need for water

**Please Note: OAC 785:30-14 (d) states: If the application is defective to as to form, the Board shall advise the applicant of the corrections, amendments, or changes required and 60 days shall be allowed for such corrections to be made. If the application is not corrected, amended or changed within the time required, the Board may inactivate the application. After six months or more, (without contact) OAC 785:30-3-3, states the application will be deemed withdrawn.**

**SIGNATURES**

The application is to be signed as follows:

- a. If the applicant is an individual, the application shall be signed by the applicant or his duly appointed agent, who shall present evidence of authority to act as agent with application.
- b. A joint application shall be signed by each applicant or his duly authorized agent, provided that a joint application by husband and wife may be signed by either party. (Joint applicants are required to select one among them to act for and represent the others in dealing with the Board.)
- c. If the application is by a partnership, the applicant shall be designated by the firm name followed by the words "a Partnership" and the application shall be signed by each of the general partners, or if signed by one partner or the agent, a written statement of that person's authorization to make the application, signed by the other parties of interest, shall be attached to the application.
- d. In the case of an estate or guardianship, the application shall be signed by the duly appointed guardian or representative of the estate, and a certified copy of the letter issued by the court shall be attached to the application.
- e. In the case of a water district, county, municipality, etc., the application shall be signed by a duly authorized official and a certified copy of the resolution or the authorization to make the application shall be attached.
- f. In the case of a private corporation, the application shall be signed by a duly authorized person and, if not attested by the secretary or assistant secretary of the corporation, a copy of the authorization shall be attached to the application.

An attorney duly licensed to practice law in Oklahoma may sign the application for the applicant he or she represents. The Oklahoma Bar Association number must be indicated.

Subscribed and sworn before me

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
(NOTARY)

My commission expires on: \_\_\_\_\_

\_\_\_\_\_  
(Seal)

I swear and verify that the above information and information in the attached plats is true and accurate to the best of my knowledge, and that I or the person or entity I represent will comply with the applicable laws and regulations of the State of Oklahoma, including the prohibition about causing waste by pollution or depletion.

\_\_\_\_\_  
SIGNATURE OF APPLICANT

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
TITLE

Office Use Only			
Uses:	_____	_____ a.f.	Number of acres dedicated _____
	_____	_____ a.f.	Number of acres irrigated _____
	_____	_____ a.f.	Number of wells _____
(Numbers listed include proposed and currently permitted amounts.)			

Water Right # \_\_\_\_\_

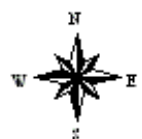
**Oklahoma Water Resources Board**  
**Application Plat**  
(Instructions provided on back)

Applicant Name \_\_\_\_\_

NW NW NW	NE NW NW	NW NE NW	NE NE NW	NW NW NE	NE NW NE	NW NE NE	NE NE NE
SW NW NW	SE NW NW	SW NE NW	SE NE NW	SW NW NE	SE NW NE	SW NE NE	SE NE NE
NW SW NW	NE SW NW	NW SE NW	NE SE NW	NW SW NE	NE SW NE	NW SE NE	NE SE NE
SW SW NW	SE SW NW	SW SE NW	SE SE NW	SW SW NE	SE SW NE	SW SE NE	SE SE NE
NW NW SW	NE NW SW	NW NE SW	NE NE SW	NW NW SE	NE NW SE	NW NE SE	NE NE SE
SW NW SW	SE NW SW	SW NE SW	SE NE SW	SW NW SE	SE NW SE	SW NE SE	SE NE SE
NW SW SW	NE SW SW	NW SE SW	NE SE SW	NW SW SE	NE SW SE	NW SE SE	NE SE SE
SW SW SW	SE SW SW	SW SE SW	SE SE SW	SW SW SE	SE SW SE	SW SE SE	SE SE SE

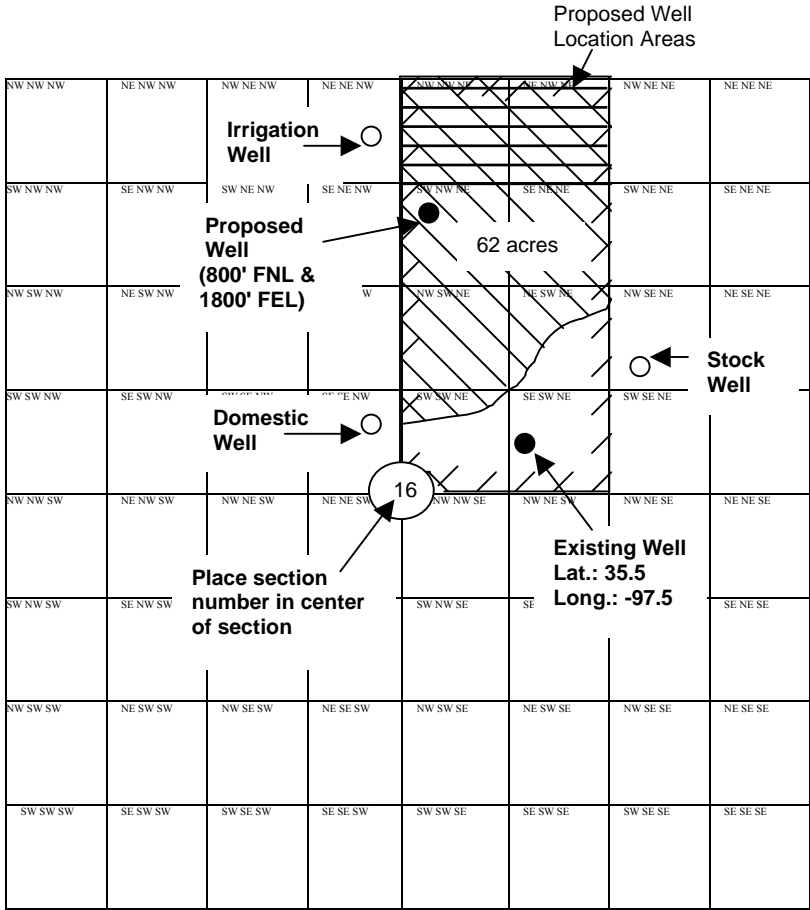
Section – Township – Range

County



## Oklahoma Water Resources Board Application Plat Instructions (Sample)

Applicant Name John Doe



**Instructions for Use of Symbols on the Application Plat**

Spot the actual location of each existing well and proposed well with known

- locations to be authorized and provide distances in feet from section lines or boundaries, or provide lat./long. Coordinates.

Show the location of other existing water wells (stock, domestic, irrigation, etc.) within 1/4 mile of dedicated land.

**Note: Use additional plats if necessary.**

FNL = From the North Line  
 FEL = From the East Line  
 Lat. = Latitude  
 Long. = Longitude

Section 16 – Township 10N – Range 10WIM  
 Section – Township - Range

Caddo  
 County

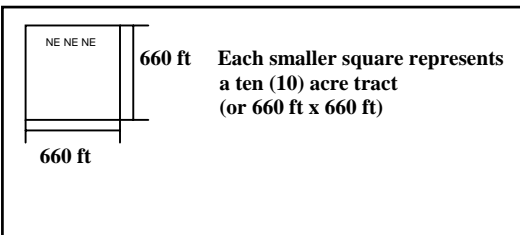


**Land Dedicated**

**Area of Use**  
 (example: area to be irrigated, locations of poultry houses, swine houses, or fish farms, mining areas, etc.)

**Potential Well Location Area on Dedicated Lands**

*(if exact proposed well location within the area is not known)*

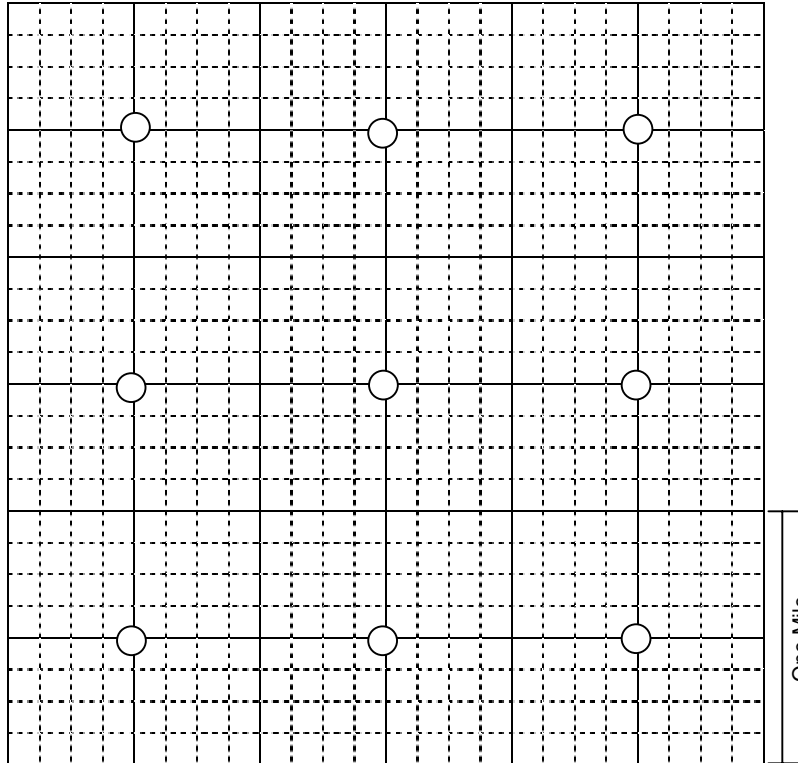


**Oklahoma Water Resources Board**  
**Surface Estate Owners Map**  
 (Instructions provided on back)

Applicant Name \_\_\_\_\_

The applicant must furnish names and mailing addresses of all surface estate owners of land located within one-thousand three hundred twenty (1320') from the actual location of existing or proposed wells, and from the outside boundaries of all potential well location areas subject of this application, unless otherwise directed by the Board. Mark the actual location of existing and proposed wells and shade all potential well location areas subject of the application.

**One copy of this form must be filed with the Groundwater application.**



**Plat Scale**



Each smaller square represents a ten (10) acre tract.  
 (or 660 ft x 660 ft)

**SURFACE ESTATE OWNERS OF LANDS LOCATED WITHIN 1320 FEET OF WELL LOCATIONS OR AREAS**

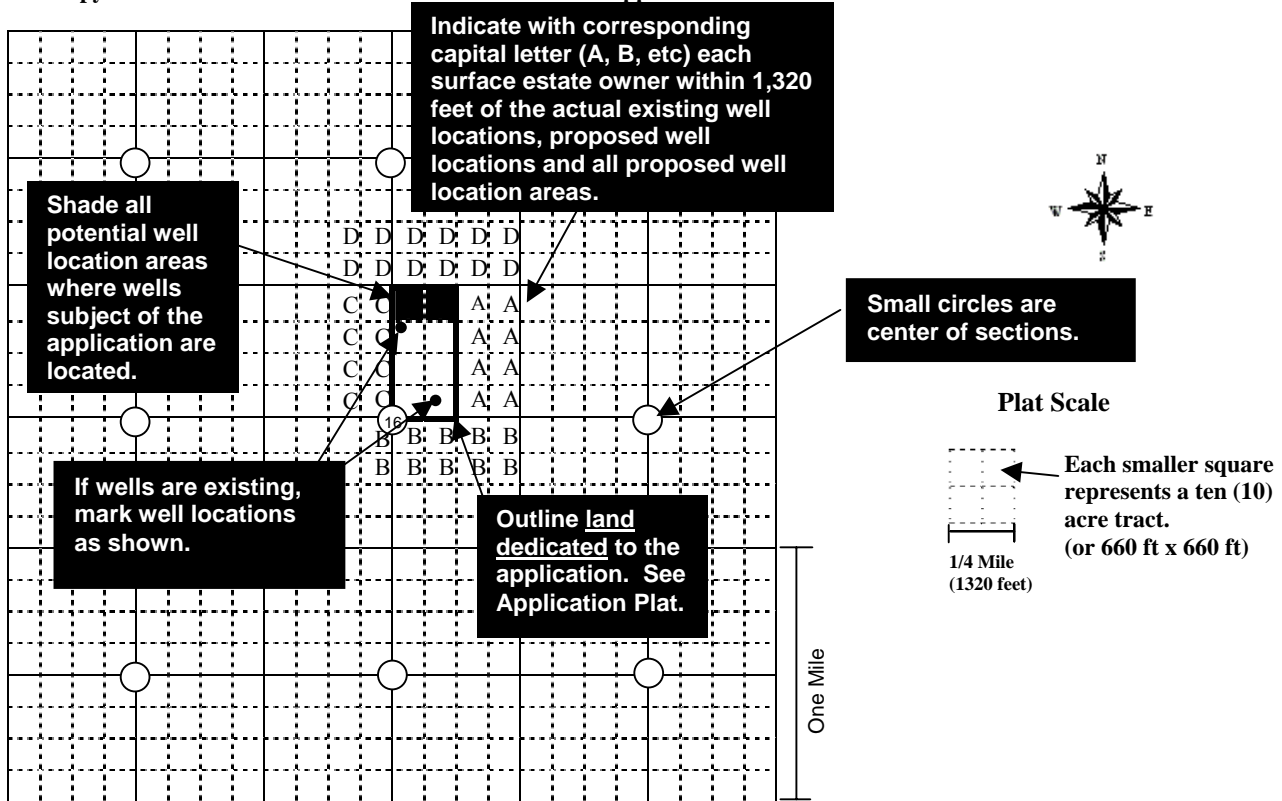
Name	Address
A. _____	_____
B. _____	_____
C. _____	_____
D. _____	_____
E. _____	_____
F. _____	_____
G. _____	_____
H. _____	_____
I. _____	_____

## Oklahoma Water Resources Board Surface Estate Owners Map (Sample)

Applicant Name \_\_\_\_\_

The applicant must furnish names and mailing addresses of all surface estate owners of land located within one-thousand three hundred twenty (1320') from the actual location of existing or proposed wells, and from the outside boundaries of all potential well location areas subject of this application, unless otherwise directed by the Board. Mark the actual location of existing and proposed wells and shade all potential well location areas subject of the application.

One copy of this form must be filed with the Groundwater application.



### SURFACE ESTATE OWNERS OF LANDS LOCATED WITHIN 1320 FEET OF WELL LOCATIONS OR AREAS

Name	Address
A. <u>Jesse Thomas</u>	<u>16200 N. Pennsylvania, Oklahoma City, OK</u>
B. <u>Jim and April Ferguson</u>	<u>13429 W. Memorial, Oklahoma City, OK</u>
C. <u>Steve and Mary Burgess</u>	<u>P.O. Box 156, El Reno, OK</u>
D. <u>Sue Ellen Mayes Estate</u>	<u>P.O. Box 149, El Reno, OK</u>
E. _____	_____
F. _____	_____
G. _____	_____
H. _____	_____
I. _____	_____