

APPLICATION FOR A PERMIT TO USE GROUNDWATER

OKLAHOMA WATER RESOURCES BOARD

Planning & Management Division
3800 N. Classen Blvd., Oklahoma City, Oklahoma, 73118
(405) 530-8800 – Fax (405) 530-8900
website: www.owrb.ok.gov

**FILING FEE MUST
ACCOMPANY APPLICATION**

<u>Amount applied for</u>	<u>Fee</u>
0 - 320 acre-feet.....	\$190.00
321- 640 acre-feet.....	\$300.00
641 - 1500 acre-feet.....	\$375.00
Over 1500 acre-feet.....	\$375.00

Plus \$150.00 for each 500 acre-feet
(or any increment thereof) over 1500 acre-feet.
(Maximum Fee \$3,000.00)

<u>OFFICE USE ONLY</u>	
Application No. _____	Type of Permit _____
Groundwater Basin _____	
Equal Proportionate Share _____	

1. NAME AND ADDRESS

a. *Print the applicant's full name and mailing address, complete with zip code. If the applicant is a corporation, use the name and business address of the corporation.*

Applicant Name _____ Phone (____) ____ - _____
Fax# (____) ____ - _____
Address _____
City _____ State _____ Zip _____

b. *If the contact during the application process is someone other than the applicant listed above, print the name and mailing address of the contact person.*

Contact Name _____ Phone (____) ____ - _____
Fax# (____) ____ - _____
Address _____
City _____ State _____ Zip _____

2. AMOUNT OF WATER REQUESTED

State total amount of water applied for in acre-feet per calendar year. One acre-foot of water will cover one acre of land one foot deep and is equal to 325,851 U. S. gallons.

Application is made to take and use _____ acre-feet of water annually.

**DATE OF RECEIPT OF APPLICATION
(FOR OFFICE USE ONLY)**

3. PURPOSE(S) FOR WHICH WATER WILL BE USED

a. List the purpose or purposes for which the water would be used if the permit is granted and list the number of acre-feet for each purpose. Be sure that the sum of the amounts listed below equals the total acre-feet in #2 above. If the water is to be used to irrigate crops, list IRRIGATION as the purpose and list the sum total acre-feet for all crops.

_____ acre-feet of water will be used for _____
 _____ acre-feet of water will be used for _____
 _____ acre-feet of water will be used for _____
 _____ acre-feet of water will be used for _____

OFFICE USE ONLY	
SIC Codes	

Describe fully how the water will be used, and include a description of the system proposed to be used:

b. If the water requested is for irrigation purposes, state the total number of acres that will be irrigated.

_____ acres of land are proposed to be irrigated. The proposed crops are _____

Will you follow applicable requirements, guidelines and best management practices recommended by the Natural Resources Conservation Service or other applicable agencies? ___ Yes ___ No

4. OWNERSHIP AND LEGAL DESCRIPTION OF LAND DEDICATED

a. No permit of any kind shall be granted without the WRITTEN PERMISSION OF THE SURFACE OWNER OF THE LAND from which the water is to be withdrawn. If the applicant does not own the groundwater underlying the dedicated land, a copy of the lease or agreement giving the applicant the right to withdraw the groundwater must be furnished with the application. Said lease or agreement must specify the number and location of the acres under lease. A municipality may dedicate platted land within its corporate limits under certain conditions.

_____ acres are owned, _____ acres are leased and / or _____ acres are platted (municipal only), and dedicated to this application. Lands must be shown in attached application plat(s). Attach copy of deed, lease or other written authorization from owner, etc., showing right to use groundwater from the land.

b. The full legal description of all lands dedicated must be given with the number of acres in each legal description stated. The legal descriptions should be checked against the plats to make sure they agree. Please do not use city lot and block numbers, but show the land on the plat and then convert to the nearest legal description. If more space is needed for legal descriptions, list on a separate sheet of paper and attach it to the application, referencing paragraph 4.b.

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Sec _____ Twp _____ N S Rge _____ ECM WIM EIM in _____ County.

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Sec _____ Twp _____ N S Rge _____ ECM WIM EIM in _____ County.

_____ acres in _____ 1/4 of _____ 1/4 of _____ 1/4 of Sec _____ Twp _____ N S Rge _____ ECM WIM EIM in _____ County.

c. The water will be used in _____ County, Oklahoma.

5. WELL INFORMATION

a. Please specify the number of wells requested to be authorized and describe below to the closest quarter section the location of existing and proposed wells. On the attached plat, show the actual location of existing wells and proposed wells by distances in feet from readily fixed points of reference such as section lines, or provide latitude/longitude coordinates of existing wells requested to be authorized. If the applicant does not have specific information as to locations of existing and any proposed wells, the potential well area or areas within the dedicated lands must be indicated on the application plat. Actual well locations and the potential area information for well locations as indicated on the plat will be used to determine the certified mail notice that the applicant must provide. If the requested permit is issued, it will authorize a maximum number of existing wells and proposed wells to be drilled and completed. Absent information to the contrary, a maximum of three wells will be authorized for each 100 acre-feet of groundwater to be withdrawn per year. Proposed wells which are authorized must be drilled and completed within one year of permit issuance. **Please note:** The well (s) must be drilled according to minimum construction standards established by the Oklahoma Water Resources Board in Chapter 35 of the Board's rules.

Water is to be withdrawn from _____ well(s) located in : Legal description must agree with plat.

Existing				N <input type="checkbox"/>		ECM <input type="checkbox"/>	
Proposed	___ 1/4 of ___ 1/4 of ___ 1/4 of Sec ___	Twp ___	S <input type="checkbox"/>	Rge ___	WIM <input type="checkbox"/>	in _____	
					EIM <input type="checkbox"/>	County	
Existing				N <input type="checkbox"/>		ECM <input type="checkbox"/>	
Proposed	___ 1/4 of ___ 1/4 of ___ 1/4 of Sec ___	Twp ___	S <input type="checkbox"/>	Rge ___	WIM <input type="checkbox"/>	in _____	
					EIM <input type="checkbox"/>	County	
Existing				N <input type="checkbox"/>		ECM <input type="checkbox"/>	
Proposed	___ 1/4 of ___ 1/4 of ___ 1/4 of Sec ___	Twp ___	S <input type="checkbox"/>	Rge ___	WIM <input type="checkbox"/>	in _____	
					EIM <input type="checkbox"/>	County	

b. Has the well(s) to be used already been drilled? ___ Yes ___ No

(1) If yes, please answer the following questions.

(A) Did a licensed water well driller drill and complete the well(s)? ___ Yes ___ No

[Please attach a copy of the well log(s) if available.]

If no, who drilled your well(s)?

Was your well(s) constructed to meet the Oklahoma Water Resources Board's minimum construction standards for water wells? ___ Yes ___ No

(B) List the depth of the well(s) and anticipated pumping rates for each well:

(2) If the well(s) has not been drilled, will a licensed water well driller drill and complete the well(s)?

___ Yes ___ No

(A) If no, who will drill your well(s)? _____

(B) Will your well(s) be constructed to meet the Oklahoma Water Resources Board's minimum construction standards for water wells? ___ Yes ___ No

(3) Will the well(s) be located at least the following minimum distances away from possible pollution sources:

- i. 10 feet from a closed or tight sanitary sewer line; Yes No N/A
- ii. 300 feet from the outside perimeter of an existing or proposed waste lagoon for a feedlot or confined animal feeding operation; Yes No N/A
- iii. For all other pollution sources (including but are not limited to existing or proposed septic tanks, sewer lines, absorption fields or beds, seepage pits, building foundations, oil & gas wells and landfills):
 - a) 50 feet if the well is upgradient of the pollution source;
 - b) 50 to 75 feet if the well is level or downgradient of the pollution source and a 20 foot surface seal is installed;
 - c) 75 feet if the well is on the same ground level with the pollution source;
 - d) 100 feet if the well is downgradient of the pollution source

c. ABANDONED WELL PLUGGING. To your knowledge, are there any abandoned or unused water wells, hand dug wells or windmills on the lands dedicated to this application? Yes No

(1) If yes, have all abandoned wells been, or will they be, properly plugged before your use of the water begins? Yes No N/A

(2) Have all wells, which are temporarily out of service, been or will they be capped before your use of the water begins? Yes No N/A

6. APPLICATION PLAT

An application plat showing the land and wells and potential well areas dedicated, existing wells within 1/4 mile of the proposed and existing wells and any potential well location area dedicated and other information pertinent to this application must be completed on the Application Plat form and must accompany the application. Municipal and rural water entities may show dedicated lands and wells on other appropriate maps (see #8). (Use additional plat sheets if more than one section is involved in the application.)

7. SURFACE ESTATE OWNERS MAP

A Surface Estate Owners map must be completed on the Surface Owners Map form for each well requested to be authorized and must accompany the application.

8. MUNICIPALITIES AND RURAL WATER ENTITIES

Municipalities and rural water entities must submit a map of the municipality or rural water entity showing the land dedicated, well locations and which land is owned / leased / or platted. The map must show reference points or scale.

If platted lands within the municipal boundaries are dedicated, will the municipality make water available to the platted lands? Yes No Will the wells be located not less than 600 feet within boundaries of the municipal limits? Yes No Will the wells be drilled on the platted lands? Yes No

If platted lands are dedicated, submit a map of the service area and water lines.

9. SYSTEM LOSSES AND LEAKS. How will water system losses or leaks be detected and repaired, and how much time will detection and repair take?

Please note:

Any incomplete or unresponsive answers may cause a delay in the processing of your application.

In addition, Oklahoma Administrative Code (OAC) 785:30-1-4(d) states: “If the application is defective to as to form, the Board shall advise the applicant of the corrections, amendments, or changes required and sixty (60) days shall be allowed for the refilling thereof. If the application is not corrected, amended, or changed within the time required, the Board may inactivate the application. Furthermore, OAC 785:30-3-3(b), states: “If an applicant does not correct an application or publish notice as instructed by the Board, and no further proceedings are initiated by the applicant for six months or more after last contact with the Board, the application shall be deemed withdrawn. The Board Shall provide notice to the applicant that the application has been deemed withdrawn.

APPLICATION SUBMISSION AND PROCESSING

To be deemed complete, the submitted application must include:

- a. The appropriate filing fee;
- b. The original application, typed or printed in ink, signed and notarized.
- c. One copy of the plat(s) showing the information requested in item #6 above and as otherwise instructed on this form.
- d. Deed(s), lease(s), and / or letter (s) of consent as required.

After review for accuracy and completeness, you will be contacted about correcting any errors. When the application is deemed complete, you will receive instructions about publishing notice of the application in a newspaper and sending notice of the application to surface estate owners within one-fourth (1/4) mile of the location of existing and proposed wells and any potential well location areas subject of this application. If a proper protest to your application is received, a hearing will be scheduled. After the protest period and hearing if required, the application will be presented to the Board for consideration. Application processing time is about 90 days. You may apply for a provisional temporary permit which is effective for up to 90 days if you have an immediate need for water.

Application # _____

Oklahoma Water Resources Board
Application Plat
 (Instructions provided on back)

Applicant Name _____

NW NW NW	NE NW NW	NW NE NW	NE NE NW	NW NW NE	NE NW NE	NW NE NE	NE NE NE
SW NW NW	SE NW NW	SW NE NW	SE NE NW	SW NW NE	SE NW NE	SW NE NE	SE NE NE
NW SW NW	NE SW NW	NW SE NW	NE SE NW	NW SW NE	NE SW NE	NW SE NE	NE SE NE
SW SW NW	SE SW NW	SW SE NW	SE SE NW	SW SW NE	SE SW NE	SW SE NE	SE SE NE
NW NW SW	NE NW SW	NW NE SW	NE NE SW	○	NW NW SE	NE NW SE	NW NE SE
SW NW SW	SE NW SW	SW NE SW	SE NE SW	SW NW SE	SE NW SE	SW NE SE	SE NE SE
NW SW SW	NE SW SW	NW SE SW	NE SE SW	NW SW SE	NE SW SE	NW SE SE	NE SE SE
SW SW SW	SE SW SW	SW SE SW	SE SE SW	SW SW SE	SE SW SE	SW SE SE	SE SE SE

_____ Section – Township – Range

_____ County

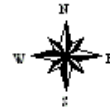
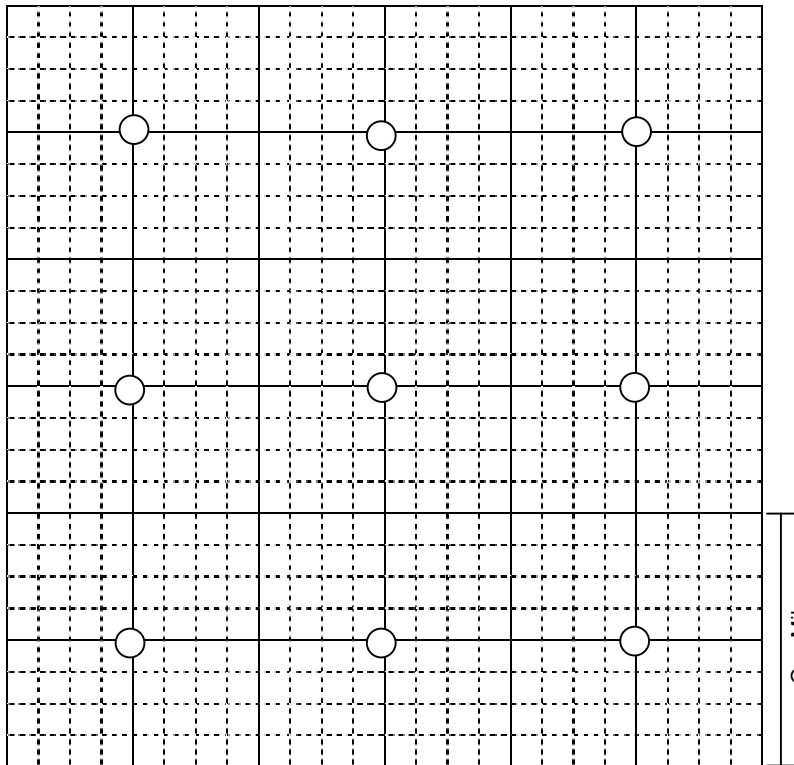


Oklahoma Water Resources Board
Surface Estate Owners Map
 (Instructions provided on back)

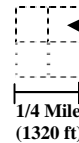
Applicant Name _____

The applicant must furnish names and mailing addresses of all surface estate owners of land located within one-thousand three hundred twenty (1320') from the actual location of existing or proposed wells, and from the outside boundaries of all potential well location areas subject of this application, unless otherwise directed by the Board. Mark the actual location of existing and proposed wells and shade all potential well location areas subject of the application.

One copy of this form must be filed with the Groundwater application.



Plat Scale



Each smaller square represents a ten (10) acre tract. (or 660 ft x 660 ft)

SURFACE ESTATE OWNERS OF LANDS LOCATED WITHIN 1320 FEET OF WELL LOCATIONS OR AREAS

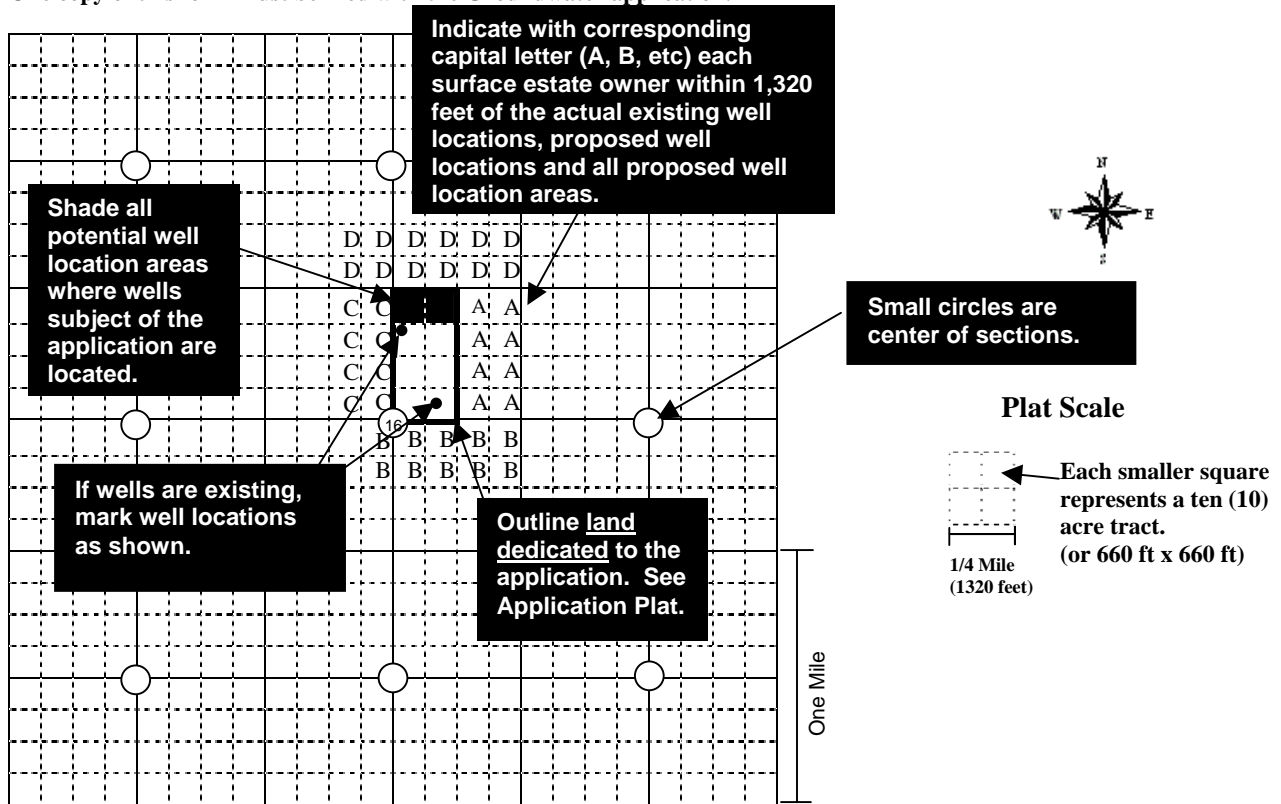
Name	Address
A. _____	_____
B. _____	_____
C. _____	_____
D. _____	_____
E. _____	_____
F. _____	_____
G. _____	_____
H. _____	_____
I. _____	_____

Oklahoma Water Resources Board Surface Estate Owners Map (Sample)

Applicant Name _____

The applicant must furnish names and mailing addresses of all surface estate owners of land located within one-thousand three hundred twenty (1320') from the actual location of existing or proposed wells, and from the outside boundaries of all potential well location areas subject of this application, unless otherwise directed by the Board. Mark the actual location of existing and proposed wells and shade all potential well location areas subject of the application.

One copy of this form must be filed with the Groundwater application.



SURFACE ESTATE OWNERS OF LANDS LOCATED WITHIN 1320 FEET OF WELL LOCATIONS OR AREAS

Name	Address
A. <u>Jesse Thomas</u>	<u>16200 N. Pennsylvania, Oklahoma City, OK</u>
B. <u>Jim and April Ferguson</u>	<u>13429 W. Memorial, Oklahoma City, OK</u>
C. <u>Steve and Mary Burgess</u>	<u>P.O. Box 156, El Reno, OK</u>
D. <u>Sue Ellen Mayes Estate</u>	<u>P.O. Box 149, El Reno, OK</u>
E. _____	_____
F. _____	_____
G. _____	_____
H. _____	_____
I. _____	_____